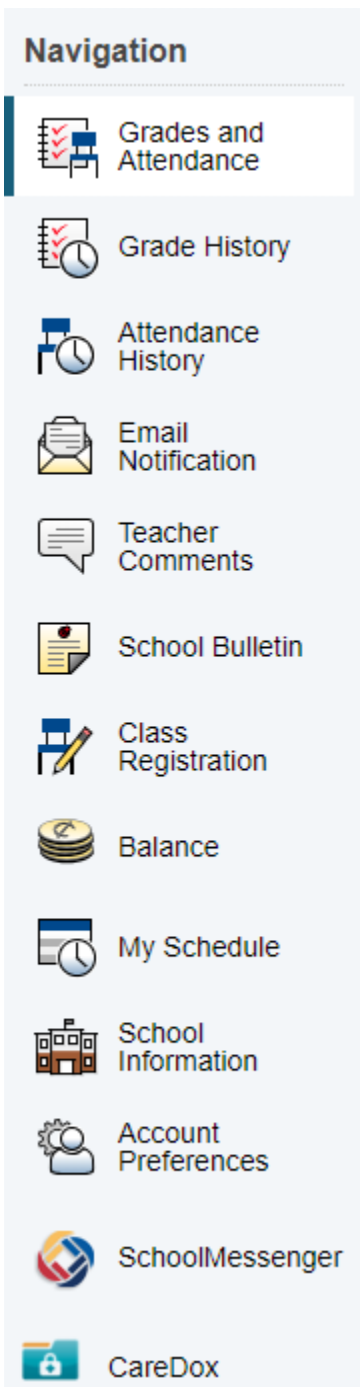


# SchoolMessenger



SchoolMessenger is the automated system used by Willoughby-Eastlake City Schools to make attendance calls and send district wide messages; such as school closings due to inclement weather and event reminders. You can manage your account through the parent portal in PowerSchool. It's simple!

- ◆ Log in to your Parent Portal
- ◆ Click on SchoolMessenger on the left
- ◆ Click on the 3 bar icon in upper left



- ◆ Click on Preferences
- ◆ Click on the Add more to add phone numbers/emails.

After adding a new phone number, you will be asked if you would like to set message preferences. By clicking "Yes", you can select how (phone call, text message or both) and what type of messages you would like to receive.