

Petermann Willoughby-Eastlake Transportation
33505 Curtis Blvd., Eastlake, Ohio 44095
Fax (440) 975-3735
Phone (440) 975-3736

WILL NOT RIDE LETTER

Dear Parents,

In preparation of the up and coming school year 2016-2017, we are currently reviewing this year's bus routes. We have a number of eligible students who currently do not ride either mornings, afternoons or both and haven't for a couple years. For efficiency purposes if you know your child will not be using the transportation service for the upcoming school year please fill out the form below and fax or mail it to us at the above address or fax number. If for any reason your transportation needs should change during the school year please notify us and we would be more than happy to accommodate your needs with a **24 to 48 hour notice**.

*****As a reminder, if your child needs transportation for an eligible daycare or babysitter location, don't forget to complete & submit the Alternate Stop Request Form by July 31st. Late request WILL NOT be processed or approved for your child to use an Alternate Bus Stop Location until after September 1st and will be processed in the order that they were received. Parents will need to make other arrangements until we contact you with bussing information ******

Thank you in advance for your co-operation

Sincerely
Transportation Department

Students Last Name: _____ First Name: _____

Home Address: _____

City: _____ Phone Number: _____

School Name: _____

Please CIRCLE:

WILL NOT RIDE
MORNINGS

WILL NOT RIDE
AFTERNOONS

WILL NOT RIDE
ALL